

### **Register Now for the 2025 Pony Club National Championship:**

Please use the registration link provided to you by your state body. If you have not received the link, kindly contact your state body directly for assistance.

All disciplines are listed as event tickets, and age restrictions have been applied. Participants will only see the disciplines they are eligible for based on their age.

**Important:** Registrations must be completed using the *participant's profile—not the parent's profile*.



#### **Step 1 – Rider Nationals Registration Fee**

The Rider Nationals Registration Fee is the first event ticket listed and is mandatory for all participants.

Click on **Add** and increase the quantity to **1** by clicking the **(+) icon** *Note: A maximum of one ticket can be purchased per rider.* 



Before proceeding, please double-check that you are registering under the correct participant's name and member ID.



Rider Nationals Registration ticket has additional forms that must be completed by all the participants.

### 1. On-site Services (optional section)

This section offers **optional additional services** (e.g., campsite, stable/yard, shavings). Participants who do not need any of these services can proceed directly to the next section – Dietary Requirements.

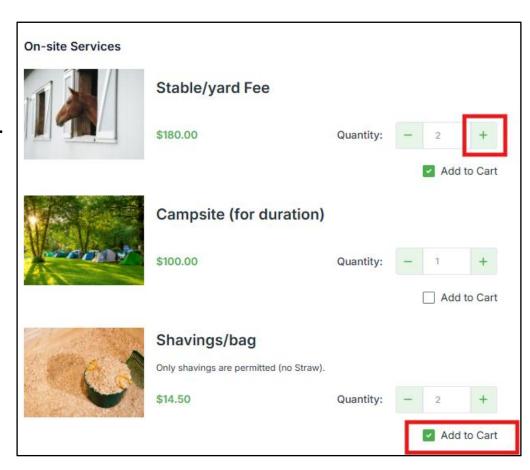
To purchase additional services:

- Select the number of quantities required.
- Tick the "Add to Cart" checkbox for each selected service.

**Note** – Services will **only be added** to your cart if the **"Add to Cart"** checkbox is ticked.

If the quantity is increased but the checkbox remains unticked, the service will **not** be included at checkout.

If any of the services are not required, DO NOT tick the "Add to Cart" checkbox for that service.





### 2. Dietary Requirements and Shirt Size (compulsory section)

All participants are required to provide their dietary information and shirt sizes.

Upon selecting an initial shirt size category (e.g. Child, Ladies, or Mens), additional size options will appear for selection.

#### **3. Volunteer Duties** (compulsory section)

Each participant is required to nominate at least one volunteer to assist with the National Championship.

Volunteers will be allocated a **minimum of 4 hours** of helper duties during the event.

If any participants wish to nominate more than one volunteer for the National Championship, please email nationals@ponyclubaustralia.com.au with the subject line: Volunteer – Pony Club Australia National Championship.

Dietary Requirements
Rider's dietary requirements *
○ Vegetarian
○ Vegan
○ Gluten-free
No dietary requirements
Other
Shirt Size
Select size category *
○ Child
○ Ladies
○ Mens

Volunteer Duties	
	to nominate at least 1 volunteer to help with the National will be assigned a minimum of 4 hours of helper duties.
Name of the helper *	
Contact number *	
Email Address *	



### **4. Media Consent** (compulsory section)

All participants must answer the Media Consent question.



### **5. Policies/Rules/Regulations** (compulsory section)

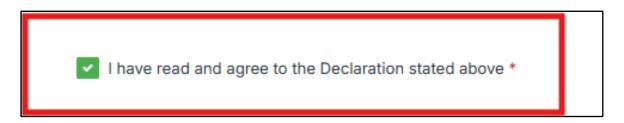
All participants must agree to Policies/Rules/Regulations declaration by ticking the checkbox provided in this section





### **6. Individual Member Event Waiver and Liability Declaration** (compulsory section)

All participants must agree to the Individual Member Event Waiver and Liability Declaration by ticking the checkbox provided in this section.



All compulsory sections must be completed in order to finalise the registration. If any required fields are left unanswered, a pop-up message will appear indicating that one or more mandatory fields have not been completed.





Once all sections have been completed, select "Add & Continue" to proceed to the list of disciplines the participant is eligible to compete in.





### **Step 2 – Selecting Disciplines.**

All disciplines are setup as event tickets. Participants must select the disciplines they are competing in. Age restriction rules are applied to the disciplines, ensuring that only the relevant disciplines will be visible based on the participant's age.



Click on **Add** and increase the quantity to **1** by clicking the **(+) icon** *Note: A maximum of one ticket can be purchased per rider.* 



Again, please double-check that you are registering under the correct participant's name and member ID.



Horse Registration must be selected for each discipline.

The **Horse Registration** will display the horse's **official registered name**.

Note: Only the participant's registered horses will be shown

Based on the selected discipline, additional mandatory questions will appear. These questions must be answered by the participants.

To register for other disciplines, repeat the steps. Once all required disciplines have been selected, the final step is to "Proceed to Checkout".

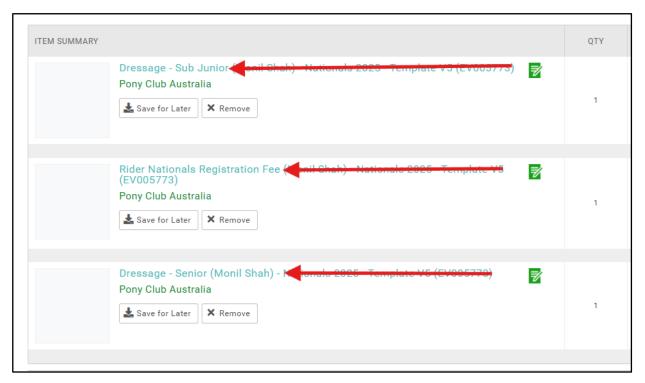






At the **checkout cart**, before proceeding with payment, carefully review the selected disciplines and the participant's name.

If any selections are incorrect, simply click "Remove" to delete the items from the cart.

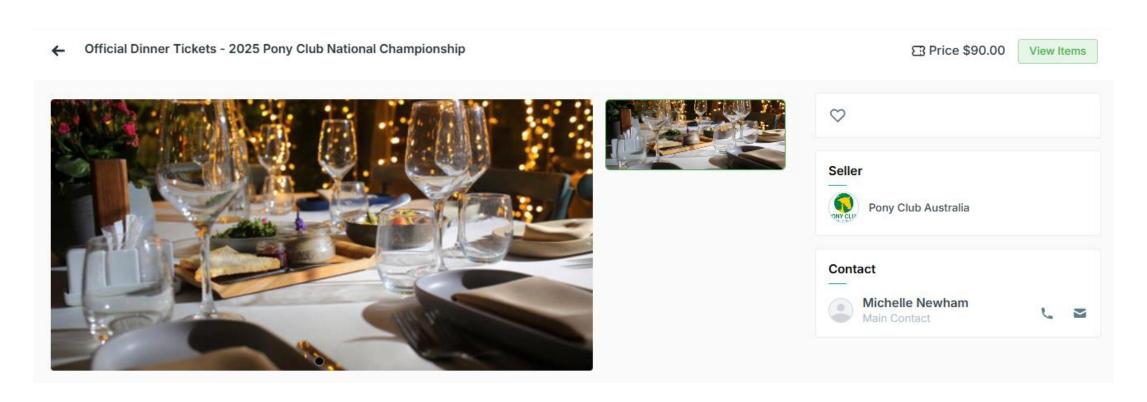


Participants will receive a registration confirmation email once the payment has been successfully processed.



### **Extra Official Dinner Tickets** can be purchased using the below shop link:

https://pca.justgo.com/workbench/public/shop?ref=977DE65C0CE7658938956081E2AC58C4AAD7A4C8





#### **Instructions:**

- Up to 5 Extra Official Dinner Tickets in a single transaction.
- Each ticket is priced at \$90 per person.
- To assist with seating arrangements, please provide the competitor's full name and member ID to ensure family and friends are seated with them.

If you are purchasing more than one ticket, please complete a separate section for each ticket. For example, if buying two tickets, complete the details for both the 1st and 2nd Extra Official Dinner Tickets and leave the remaining sections blank. If purchasing three, complete all three sections, and so on.

#### Please note:

- Only the section for the 1st Extra Official Dinner Ticket is mandatory.
- If no dietary information is provided, the guest will be assigned the "No dietary requirement" category by default.

For any questions or assistance, please contact: **Support@ponyclubaustralia.com.au**.



**Best of luck** to all participants competing in the National Championship! If there are any questions regarding the registration process, please contact PCA at **Support@ponyclubaustralia.com.au** or your state body.

